

**ANNEXURE-1: SUGGESTED HANDING OVER PROCESS**

Name of Scheme		Khatikan Water Supply Scheme					
Village	Kathauli	Gram Panchayat:	Kathauli	Block	Uruva	District	Allahabad
1	Meeting with GP, GPWSP and villagers						Yes
2	Introduction about the project by AE DPMU						Yes
3	Handing Over List of assets created in the project						Yes
4	Joint inspection of assets created with Sarpanch/Pradhan and GPWSP						Yes
	Source (Borewell or open well)						Borewell
	Depth of source						10 HP 55 M Head (1 Set +1 Spare)
	Pump						1 No.
	Chlorinator						
	Length of pipe line						12 M.
	Pump main (Rising main)						2.23 Km.
	Distribution line						11 Nos.
	HH Connection given						1 No.
	OHSR (OHT)						As per Index plan
	Valve chambers						1 No.
	Technical sanction estimate along with drawings and other diagrams						1 No.
	Original Agreement with BOQ						Nil
	Supplimentary agreement if any						
5	Joint Verification of Functionary scheme						400 LPM
	LPCD						1 Set
	Quality/Chlorination unit						1 Set+1 spare
	pump						As per Index plan
	valves						1 No. 100 KI/12m.
	OHPS (OHT)						Yes
6	Back to meeting after varification						
7	Discussion on activity to be performed by GPWSC .						Nil
	No of balance HH connection to be given						Yes
	O&M procedures						Yes
	Social audit to be conducted						Yes
	Detail of community contribution						Yes
	Involvement of the core groups SHGs, NGOs, Youth						Yes
	O&M cost estimation						Yes
	User charges fixation and collection mechanism						Yes
	Appointment of operator						Yes
	O&M bank account						Yes
8	Letter of Handing Over and Taking Over						Yes
	Signed by AE and GPWSC (attached)						Yes
	Sinning of check list (Attached)						Yes
9	Close of meeting with vote of tank						Yes

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